



70th Annual Conference of Cardiological Society of India



CSICON-2018

22nd-25th November 2018, Mumbai

Oral Abstract Presentation Guidelines

1. As an Oral Abstract presenter, you are requested to be precise and stick to the time allotted for your presentation. Time is at a premium and under **NO** circumstances can the talk continue beyond the stipulated time. A timer will be running during the talk to aid you in maintaining time. A warning sound will be heard 1 minute prior to the end of the allotted time. The audiovisual system will be **automatically shut-off** at the end of the allotted time.
2. Tips for smooth running of Audio-Visuals:
 - a. Format of the presentation should be in MS PowerPoint (.pptx - 2010 or later).
 - b. Videos when included should preferably be in AVI/MP4/WMV format. If any other format is used its codec should also be included. Please preview them by visiting the speaker ready room to check that they run properly.
3. ***Personal laptops or memory devices for presentation at the podium will NOT be permitted***
4. Please use the attached pptx template slide for your presentation
5. Your presentation can be up-loaded in advance (before coming to the venue). Please visit the following web-link, <http://csi2018mumbai.gephels.com/manageresource/> to upload your presentation OR load the presentation in preview room at least 3 hours before the session. For the morning presentations, uploading must be done by previous evening.
6. You are requested to be seated in Hall E at least 5 minutes before the starting of the session and also stay in the hall till the end of the session (discussions may happen at the end of the session).
7. **For oral abstract submission at the venue, proceed directly to the audio-visual console in HALL E.** Please do not go to the Preview room located immediately to the left of entering the academic area. Professional audio-visual consultants will assist you to load your presentation.

Hours of operation of Hall E audio-visual console

| | |
|--------------------------------------|----------------------|
| 22 nd November 2018 (Thu) | : 08:00 AM - 6:00 PM |
| 23 rd November 2018(Fri) | : 08:00 AM - 6:00 PM |
| 24 th November 2018(Sat) | : 08:00 AM - 4:00 PM |

We hope to make your experience as smooth as possible. Should you have any additional questions not addressed in this document, please email at csi2018mumbai@gmail.com

Prof. Kewal C Goswami

Prof. of Cardiology, AIIMS, New Delhi

President Elect CSI-2018

Chairman Scientific Committee, CSICON-2018